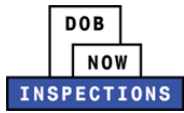


Viewing the Boiler Card



## Viewing Inspection Results and Inspection-Related Documentation

All Registered Users associated to the Record (LP, Owner, and Delegates) will receive email notifications when Inspection Results are available in DOB NOW: *Inspections*. Two different emails will be sent from DOB NOW: *Inspections*:

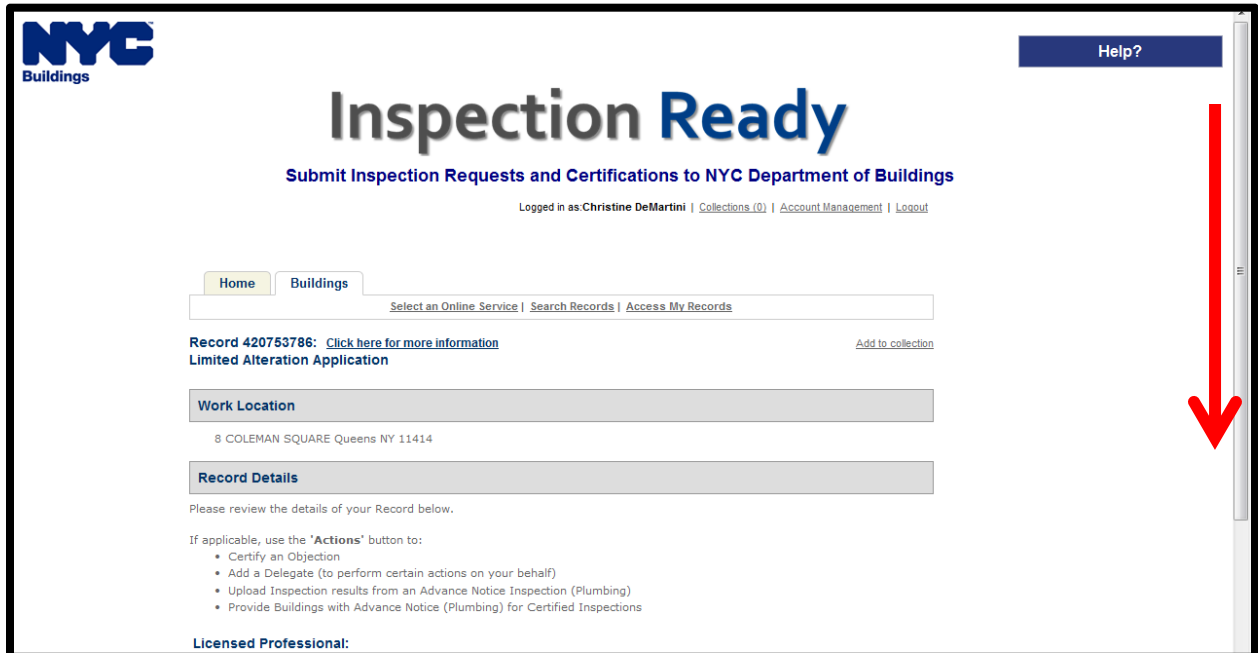
- *Email #1*: The Preliminary Inspection Results, which are subject to change during Supervisory Review.
- *Email #2*: The Final Inspection Results.

Boiler Cards are generated upon Preliminary and Final results. The conditions under which Boiler Cards are generated are below.

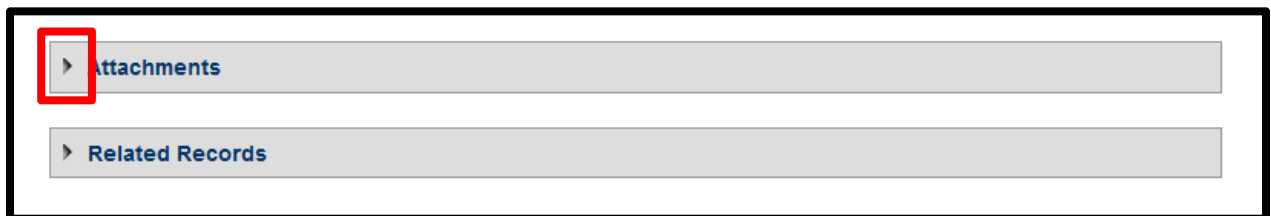
- The logged-in user is associated to the Record, and,
- The Unit answered “Yes” to “Generate Boiler Card?” on the Boiler Device ASIT and,
- The Inspection Result is:
  - Pass, or
  - Pass-Final, or
  - Fail due to an Administrative Failure, or
  - Fail-Final due to an Administrative Failure

**To view the Boiler Card in DOB NOW: *Inspections*:**

1. Navigate to the DOB NOW: *Inspections* login page from the Department of Buildings' website.
2. Enter your DOB NOW: *Inspections* User Name and Password and click **Login**.
3. Click **Access My Records**.
4. Locate the appropriate Record. Click on the Record ID Number.
5. The Record Detail page will appear. Scroll down to the **Attachments** section.



6. Expand the Attachments section by clicking the arrow to the left of **Attachments**.



- Find the Boiler Card in the list of Attachments. Please note, it may not be on the first page. Navigate to other pages if necessary.

**Attachments**

Please review attachments related to this Record below.

- Click the 'Upload Attachment' button to upload additional or supporting attachments for this Record.
- Click the 'Actions' button to view attachment details for this Record.

Name	Entity Type	Type	Size	Description	Upload Date	Action	Entity
<a href="#">8 Coleman SquareQueens-Elio.pdf</a>	Record	LAA	698.92 KB		12/22/2015	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Request Received from E...-1450816352362.eml</a>	Record	External Communications	3.91 KB		12/22/2015	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Report 20160111 130826.pdf</a>	Record	Inspection Result Report - FINAL	20.16 KB		01/11/2016	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Boiler Card 20160111 130829.pdf</a>	Record	Boiler Card - FINAL	193.14 KB		01/11/2016	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Scheduled for DOB, Repres...-1452278248553.eml</a>	Record	External Communications	3.51 KB		01/08/2016	<a href="#">Actions</a>	Limited / Applicat 420753;

< Prev 1 2 Next >

- Click the document link in the **Name** column.

**Attachments**

Please review attachments related to this Record below.

- Click the 'Upload Attachment' button to upload additional or supporting attachments for this Record.
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Name	Entity Type	Type	Size	Description	Upload Date	Action	Entity
<a href="#">8 Coleman SquareQueens-Elio.pdf</a>	Record	LAA	698.92 KB		12/22/2015	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Request Received from E...-1450816352362.eml</a>	Record	External Communications	3.91 KB		12/22/2015	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Report 20160111 130826.pdf</a>	Record	Inspection Result Report - FINAL	20.16 KB		01/11/2016	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Boiler Card 20160111 130829.pdf</a>	Record	Boiler Card - FINAL	193.14 KB		01/11/2016	<a href="#">Actions</a>	Limited / Applicat 420753;
<a href="#">Inspection Scheduled for DOB, Repres...-1452278248553.eml</a>	Record	External Communications	3.51 KB		01/08/2016	<a href="#">Actions</a>	Limited / Applicat 420753;

< Prev 1 2 Next >

9. Click **Open** to view the document or **Save** to save the document to your computer.

The screenshot shows a 'File Download' dialog box in the foreground. The dialog contains the following information:

- Do you want to open or save this file?**
- Name:** Boiler\_Card\_20160111\_130829.pdf
- Type:** Adobe Acrobat Document
- From:** a810-Impaca.nyc.gov

At the bottom of the dialog, there are three buttons: **Open**, **Save**, and **Cancel**. The **Open** and **Save** buttons are highlighted with a red rectangular box. Below the buttons, there is a warning icon and text: "While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)"

In the background, a table of attachments is visible. The table has columns for Name, Entity, and Action. The following table represents the data shown in the screenshot:

Name	Entity	Action
8 Coleman SquareQueens-Elio.pdf	Record	Actions Limited / Applicat 420753;
Inspection Request Received from E...- 1450816352362.eml	Record	Actions Limited / Applicat 420753;
Inspection Report 20160111_130826.pdf	Record	Actions Limited / Applicat 420753;
Boiler Card 20160111_130829.pdf	Record	Actions Limited / Applicat 420753;
Inspection Scheduled for DOB.Repres...- 1452278248553.eml	Record	Actions Limited / Applicat 420753;